











## UET Meeting

3 March 2020, 10:00 to 12:00  
VC's office [Apologies: TMB]

### Agenda

<b>1.</b>	<b>Minutes and Matters Arising from the Previous Meetings held 25 February 2020</b>	5 minutes Approval Chair
	 Draft Minutes UET 25 Feb 2020.pdf (2 pages)	
<b>2.</b>	<b>Standing item: Financial Update</b> Verbal update	25 minutes Information David Reeve, Sarah Hutchings
	 (1 pages)	
		Discussion David Reeve
<b>3.</b>	<b>EULT awayday and planning for future meetings</b> Planning for 5th March 2020	15 minutes Colleen Harding and Jane Forster
	 Agenda for 5th March.pdf (1 pages)	
	 EULT awayday 5th March 2020.pdf (1 pages)	
	 Budget communication for staff.pdf (1 pages)	
	 EULT Repacing Mar 2020.pdf (8 pages)	
<b>4.</b>	<b>Standing item: OfS and Government Reporting</b>	5 minutes Discussion Jane Forster
	<ul style="list-style-type: none"> <li>• BU Reportable Events Decision Log</li> <li>• Regulatory Reporting Tracker</li> <li>• Horizon scan</li> </ul>	
	 BU Reportable Events Decision Log updated 25.02.pdf (5 pages)	
	 OfS and returns tracker.pdf (9 pages)	
	 Horizon scan 3rd March 2020.pdf (6 pages)	
<b>5.</b>	<b>Future Meetings and Items:</b>	5 minutes Review Chair
	<ul style="list-style-type: none"> <li>• UET half awayday agenda - 10 March 2020</li> <li>• ULT forward agendas</li> </ul>	
	 Forward agendas running updates.pdf (4 pages)	
	 ULT agenda for March meeting.pdf (3 pages)	

**6. Standing item: Update on External meetings and events**

5 minutes

Discussion

Chair

**7. AOB**

5 minutes